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**JOINT SCHOOL BOARD-GOVERNANCE COUNCIL
CHARTER SCHOOL CONTRACT COMMITTEE MEETING MINUTES
August 24, 2023 – 1:15 p.m.
Waupaca High School Community Room and [Live Stream](#)**

Welcome and Call to Order:

The meeting was called to order by Committee Chairperson Dale Feldt at 1:14 p.m.

Roll Call:

Present in the WHS Community Room: Chairperson Dale Feldt and Committee members Betty Manion, Steve Klismet, and Sandy Robinson.

Excused: Committee members Megan Sanders, Becky Lange, and Autumn Beese.

Also Present:

Present in the WHS Community Room: Ron Saari, Mark Flaten, Sandy Lucas, and Carrie Naparalla.

Approval of Agenda:

A motion was made by Steve Klismet and seconded by Betty Manion to approve the agenda as presented. The motion carried unanimously on a voice vote.

Review of Committee Meeting Norms and Commitments:

The Committee reviewed their collective norms and commitments.

Review and Revise Draft Multi-Year Contract:

Section 3.8:

Chairperson Feldt advised that this language is based on what the Governance Council (GC) had as Article 6.1.

Section 3.9:

Chairperson Feldt advised that this language is as a result of combining the language in the WRCCS model contract with Sections 7.1 and 7.3 of the GC contract.

The Committee agreed to delete the stricken language in both Sections 3.8 and 3.9.

Section 3.10a:

Chairperson Feldt questioned the March 15th deadline date for the CEC enrollment period. CEC Administrator Carrie Naparalla advised that is the cutoff date in order to determine the number of open spaces for the lottery held in April.

Mr. Feldt emphasized that to be accepted in CEC open enrollment, they have to be accepted into the School District of Waupaca (SDW) first, so he inquired if the order on CEC's enrollment website should be revised. However, Ms. Naparalla advised that the order is the way it is

because if there are no open enrollment spaces available at CEC, sometimes then the family may not want to open enroll into the SDW.

Director of Teaching and Learning Mark Flaten advised that because the SDW is an open, public school, families do not have to “apply”, so it was suggested that the word “enroll” be used instead. However, several Committee members wanted to keep the word “apply” because it means that you may or may not get in. In addition, if the needs of a student are too great, CEC may not be the best fit and the WLC or WMS would offer better services.

Suggestions were made to possibly add an explanation or additional language in each of the boxes on the CEC’s enrollment website. Committee member Sandy Robinson agreed, specifically to call if they have any questions and to possibly post a Spanish language version. She also advised that she will think about changing “apply” to “enroll” or something else.

Section 3.10b:

Chairperson Feldt advised that this language came from Section 8.2 of the GC contract. He also reviewed Board Policy 5113 and it was suggested to link this policy to the contract.

Mr. Flaten pointed out that to be eligible for the CEC lottery, the student has to be a current SDW student or has filled out an open enrollment application for the SDW, noting that there are open enrollment limits such as student to teacher ratio and resources available to meet student needs.

The Committee agreed to strike the sentence referencing dates.

Discussion then ensued regarding the reference to the cap of 10% of the special enrollment group for that year, as many of the Committee members were not sure of the meaning – is it of the total “new” enrollment. Mrs. Robinson advised that this language was used following several discussions with DPI, but she will call DPI for further clarification.

It was suggested to break this section into subsections b.1 and b.2 to make it more clear. The Committee agreed to do some wordsmithing of Section 10.b.2 outside of this meeting, particularly relating to the 10% cap reference (whether it pertains to new or current year enrollment), as the 10% referenced in the WRCCS model contract seems to mean something different. Mr. Feldt noted that this capped language is in Wisconsin Statutes Section 118.40(3)(g)1-4, which states that the cap is 10% of the charter school’s total enrollment. However, he was not sure if that meant it is for that year or total enrollment of the building, but believed it is 10% of the total enrollment of the entire school. Mrs. Robinson agreed but noted that once a student is accepted, they are not considered in the 10% cap the next year.

Next Meeting:

The Committee will start with suggested wordsmithing ideas for Section 3.10.b.2 at the next meeting on September 12th.

Adjournment:

A motion was made by Steve Klismet and seconded by Betty Manion to adjourn the meeting at 2:17 p.m. The motion carried unanimously on a voice vote.